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16th December 2015

Jon Woodward
Liverpool City Council
Planning Department
Municipal Buildings
Dale Street
Liverpool
L2 2DH

Dear Jon,

Re: Application to use Plot D1 at the Estuary Business Park, Speke as a temporary car park for 220 cars, for a period of 3 years

I am pleased to confirm that the above application has been submitted today via the Planning Portal (PP-04598311), and the fee of £385 has been paid by the client over the phone.

Please refer to the supporting document schedule for a breakdown of the suite of documents and drawings. We have also included a copy of a letter from the Chief Executive of Shop Direct in support of the application which has been sent to your Head of Planning.

I trust that the submitted information meets with your approval, and would be grateful if you could confirm receipt and validation of the application at your earliest convenience. If you require any further information, please do not hesitate to contact me.

Thank you for your continued support and I look forward to hearing from you.

Yours Sincerely,

Katy Barry
Town Planner
IBI Group