Our Ref: SH/7909

20th February 2015

Liverpool City Council Planning Registration Municipal Building **Dale Street** Liverpool L2 2DH

Dear Sirs.

Re: Specsavers Unit, 21-22 Smithdown Place, Liverpool Planning Portal Reference: PP-03987038

I write on behalf of my client, Connell's Group, regarding the proposal for a change of use from Class A1 (Retail) to Class A2 (Financial and Professional Services), at the above mentioned premises. To confirm, the application comprises the following documentation:

- Planning Application Form (including Certificate of Ownership)
- Application Fee (£385.00)
- Planning, Design & Access Statement
- Site Location Plan 0178-01-00
- Existing and Proposed Floor Plans 0178-02-00
- Block Plan 0178-03-00

I trust you have all of the information required to register this application. Should you require any further information or additional copies of documents. please do not hesitate to contact me.

Yours faithfully

Miss Sarah Hunt BA (Hons), MSc Graduate Planner

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